



**UTM**  
UNIVERSITI TEKNOLOGI MALAYSIA

Sekolah Pendidikan  
Profesional dan  
Pendidikan  
Berterusan  
(SPACE)

# KALENDAR

## PROGRAM PEMBANGUNAN PROFESIONAL

# 2019

UTMSPACE adalah Penyedia Latihan di bawah PSMB (Reg. No. 0902)

PUSAT PEMBANGUNAN PROFESIONAL, UTMSPACE Johor Bahru, Universiti Teknologi Malaysia,  
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HRDF claimable



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**29-30 JAN (JB)**  
Workshop on Malaysian Standard for Civil Engineering Standard Method of Measurement (MyCESMM2)

**FEBRUARI**

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**11 FEB (JB)**  
MUET Prep Course (Foundation, PPSM & Diploma)

**13 FEB (JB)**  
Seminar Pengurusan Urus Tadbir Projek Binaan

**25-26 FEB (MELAKA)**  
Tatacara Pengurusan Mesyuarat dan Penulisan Minit Mesyuarat

**25-26 FEB (JB)**  
Kursus Pengurusan dan Pentadbiran Pejabat

**27-28 FEB (MELAKA)**  
Peraksanaan dan Pemantauan Projek

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**4 MAC (JB)**  
MUET Registration (Foundation, PPSM & Diploma)

**12-14 MAC (JB)**  
Professional Course: Effective Management Skills on Industrial Effluent Treatment System (IETS) Operation

**16 MAC (KL)**  
Post-Graduate Certificate in Value Management

**24 MAC (KL)**  
Cartoon Drawing 101

**25 MAC (KL)**  
Drone Workshop: DIY drone for Kids

**26 MAC (KL)**  
3D Printer Printing for Beginner

**27-28 MAC (KL)**  
Project Management Fundamentals

**APRIL**

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**14 APR (KL)**  
Post-Graduate Certificate in Asset Management

**20 APR (KL)**  
Sijil Profesional Pembinaan (Penyeliaan Projek)

**20 APR (KL)**  
Sijil Profesional Ukur Bahan

**23-24 APR (JB)**  
Professional Course: Effective Management Skills on Scheduled Waste Management (SWM)

**23-25 APR (KL)**  
Design Concept Optimisation in Additive Manufacturing

**22-23 APR (JB)**  
Workshop on Malaysian Standard for Civil Engineering Standard Method of Measurement (MyCESMM2)

**24-25 APR (KL)**  
Leading Transformation and Turnaround in Academic

**29-30 APR (KL)**  
Be a Super Duper Secretary (Office Management & Secretarial Skills)  
- Bengkel Penulisan Memo & Surat Rasmi

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**3 JUN (JB)**  
MUET Registration (Foundation, PPSM & Diploma)

**13-14 JUN (BANGKOK)**  
2<sup>nd</sup> International Conference on Future of Education 2019 (TIKIM)

**19-20 JUN (KL)**  
Pengukuran Binaan (Kejuruteraan Awam)

**20 JUN (KL)**  
Communication Skill @ Effective Communication with Superiors

**24 JUN (JB)**  
Seminar Motivasi : Bos Super, Staf Superb bersama Dr. Tengku Asmadi

**25-27 JUN (JB)**  
Professional Course: Effective Management Skills on Industrial Effluent Treatment System (IETS) Operation

**26-27 JUN (MELAKA)**  
Bengkel Pengucapan Awam - Ketrampilan Bertutur

**26-27 JUN (KL)**  
Stand Like a Pro

**27-28 JUN (KL)**  
Rapid Prototyping with 3D Printing

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**3-4 JUL (JB)**  
Pengurusan Pentadbiran Kontrak

**9 JUL (JB)**  
Konvensyen Kontraktor Bumiputera

**9-10 JUL (JB)**  
Digital Building Design (Autocad 3D)  
- Professional Course: Effective Management Skills on Scheduled Waste Management (SWM)

**10-11 JUL (JB)**  
Current :Theory Observation and Data Processing

**17 JUL (KL)**  
Stress Management @ Workplace

**20 JUL (JB)**  
UTMSPACE Edu-Robots

**24-25 JUL (KL)**  
Penyediaan Tender dan Sebut Harga Kerja Bangunan

**29-30 JUL (KL)**  
Pengacara Kreatif Majlis Berprestij

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**20-21 OGOS (JB)**  
Professional Course: Effective Management Skills on Scheduled Waste Management (SWM)

**20-21 OGOS (KL)**  
Effective Communication Skills at Workplace

**21 OGOS (PENANG)**  
IR 4.0 Awareness and Exposure

**26-27 OGOS (KL)**  
Professional Image Branding for Young & Talented Managers  
- Tatacara Pengurusan Mesyuarat dan Penulisan Minit Mesyuarat

**29 OGOS (MELAKA)**  
Seminar Eksklusifkan Dirimu Bersama DMFK (SEMIX-D 2019)

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**4-5 SEPT (KL)**  
Strategic Planning for Top Management

**5 SEPT (JB)**  
Pengurusan Tapak

**23-25 SEPT (KL)**  
The 9<sup>th</sup> International and Interdisciplinary Conference on Applied Linguistics and Professional Practice (ALAPP2019)

**24-25 SEPT (MELAKA)**  
Seminar OPTIMIS

**24-26 SEPT (JB)**  
Professional Course: Effective Management Skills on Industrial Effluent Treatment System (IETS) Operation

**25-26 SEPT (MELAKA)**  
Leading Transformation and Turnaround in Academic

**28-29 SEPT (KL)**  
Drone Workshop: Aerial Photography & Videography

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**5 OKT (JB)**  
Sijil Profesional Pengurusan & Pentadbiran Pejabat  
- Drone Workshop: DIY drone for Kids

**7-8 OKT (MELAKA)**  
Ukur Bahan untuk Bukan Juruukur Bahan

**21-23 OKT (JB)**  
Professional Course: Effective Management Skills on Industrial Effluent Treatment System (IETS) Operation

**22-23 OKT (KL)**  
Awareness Travel & Tours Management Course

**23 OKT (MELAKA)**  
Cyber Security Awareness

**24-25 OKT (KL)**  
Advanced Simulation Engineering

**30 OKT (KL)**  
Seminar Motivasi "Kuasa Cinta Terhadap Kerjaya"

**31 OKT (KL)**  
Seminar Setiausaha Hebat

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**1-15 NOV (JB)**  
China University - Summer Programme

**19-20 NOV (JB)**  
Professional Course: Effective Management Skills on Scheduled Waste Management (SWM)

**23 NOV (KL)**  
Drone Workshop: DIY drone for Kids

**20-21 NOV (KL)**  
Workshop on Malaysian Standard for Civil Engineering Standard Method of Measurement (MyCESMM2)

**25-26 NOV (KL)**  
Bengkel Transformasi Minda, Transformasi Diri

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**2-5 DIS (KL)**  
APSEC2019

**17-18 DIS (JB)**  
Professional Course: Effective Management Skills on Scheduled Waste Management (SWM)

**21-22 DIS (JB)**  
Drone Workshop: Aerial Photography & Videography